

# Update establishment contact details Service

Version:2.1

› **Description:**

This service enables employers to update establishment contact details.

› **Service Requirements:**

N/A

› **Required Documents:**

N/A

› **Service Response Time:**

Immediately.

› **Targeted Category:**

Employer/Facility Management.

## › Service Steps:

1. Click on "start service ", and login.
2. Choosing the establishment.
3. Through the establishment file, click on edit icon (pen) of the contact details.
4. Modify the required establishment details and then click on "Submit"

You will receive a text message contain the request ID, to follow up [click here](#)

